



Minutes of the Council Meeting of the Rural Municipality of Wilton No. 472 held in the Municipal Boardroom at 26646 Grid Road 688 on the NE 06-48-26-W3, Saskatchewan, on Tuesday, December 16, 2025.

Reeve	Glen Dow
Division 1	Sharon Carruthers
Division 2	Daryl Hemsley
Division 3	Heather Dow
Division 4	Ron Clark
Division 5	Neil Reece
Division 6	Tim Sawarin
Chief Administrative Officer	Jill Parton
Assistant Administrator	Krista Bondy

Call To Order

Reeve Glen Dow Called the Meeting to order at 9:12 A.M.

Approval of Agenda

213/2025 SAWARIN That the agenda for December 16, 2025 be accepted.

CARRIED

Adoption of Previous Council Minutes

214/2025 SAWARIN That the minutes of the November 20, 2025 Regular Meeting Council, be approved, as read.

CARRIED

10:00 am - Delegation - Darlene Puckey - Short Marshall Update & Greetings

Brought Christmas wishes and brief review of the Town of Marshall activities in 2025 and what is planned for 2026 and appreciation for the continued collaboration with the Municipality.

Marshall Community Rink

215/2025 CARRUTHERS That we approve a one-time payment in the amount of \$7,000 to the Town of Marshall Community Rink to assist with the purchase and installation of a hot water heater for the Zamboni,

CARRIED

REPORTS OF ADMINISTRATION AND COMMITTEE

RM of Wilton Financial Statement

216/2025 HEMSLEY That the Financial Report for the month of November 2025 be received.

CARRIED

RM of Wilton - Accounts

Councillor Clark vacated his chair and left the meeting due to a relational conflict of interest at 9:55 am.

217/2025 HEMSLEY That the accounts for payments for cheques & other payments as listed on the "List of Accounts for Approval" Report Dated 12/15/2025 be approved.

CARRIED

Councillor Clark resumed his chair at 9:57 a.m.

Tax Cancellation - Van Metre NE-27-49-26-W3M

218/2025 REECE That the property taxes be abated for roll 7455 000 in the amount of \$442.41.

CARRIED



NEW BUSINESS

2026 Board of Revision

219/2025 SAWARIN

That pursuant to Subsection 220(1) of The Municipalities Act the RM OF WILTON NO. 472 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

2026 Board of Revision Secretary

220/2025 REECE

That pursuant to Subsection 221(1) of The Municipalities Act the RM OF WILTON NO. 472 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Development Board Services

221/2025 CLARK

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM OF WILTON NO. 472 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Development Appeals Secretary

222/2025 CARRUTHERS

That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RM OF WILTON NO. 472 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

2026 Council Committees

223/2025 SAWARIN

That we approve the 2026 Appointments and Committees as attached.

CARRIED



Bylaw 17-2025 Fee for Services Bylaw

- 224/2025 HEMSLEY That Bylaw 17-2025 cited as the "Rural Municipality of Wilton No. 472 – Fee for Services Bylaw" be read a first time.
CARRIED
- 225/2025 CARRUTHERS That Bylaw 17-2025 cited as the "Rural Municipality of Wilton No. 472 – Fee for Services Bylaw" be read a second time.
CARRIED
- 226/2025 CLARK That Bylaw 17-2025 cited as the "Rural Municipality of Wilton No. 472 – Fee for Services Bylaw" be read a third time.
CARRIED UNANIMOUSLY
- 227/2025 REECE That Bylaw 17-2025 cited as the "Rural Municipality of Wilton No. 472 – Fee for Services Bylaw" having been read three times be adopted.
CARRIED

Annual Weed Report

- 228/2025 REECE That we acknowledge the 2025 Annual Weed Inspector Report as presented.
CARRIED

Correspondence List

- 229/2025 CARRUTHERS That the correspondence as listed from November 18th, 2025 to December 12th, 2025 be received and filed electronically.
CARRIED

PLANNING & DEVELOPMENT REPORTS

Development Permit 23-2025

- 230/2025 CLARK That the application for a Shop on 103 Range Road 3273 – Lone Rock be approved subject to:
- Compliance of all local government bylaws, policies and provincial government legislation.
 - Building Inspector to approve plans prior to construction.
- CARRIED**

Road Closure SE ¼ Section 07-48-27-W3M

- 231/2025 CLARK That the Municipality approve the permanent closure and transfer of all that portion of the original road allowance shown as “Portion of Road to be Closed” on Plan ID 34111498300-V-SKCH-002 (McElhanney Ltd., Revision 0), containing approximately 0.21 hectares (0.52 acres), and that the application be submitted to the Ministry of Highways for approval.
CARRIED

Bylaw 16-2025 Road Closure Bylaw SE 07-49-27-W3

- 232/2025 SAWARIN That Bylaw 16-2025 cited as the "Rural Municipality of Wilton No. 472 – Road Closure Bylaw" be read a first time.
CARRIED
- 233/2025 REECE That Bylaw 16-2025 cited as the "Rural Municipality of Wilton No. 472 – Road Closure Bylaw" be read a second time.
CARRIED
- 234/2025 CLARK That Bylaw 16-2025 cited as the "Rural Municipality of Wilton No. 472 – Road Closure Bylaw" be read a third time.
CARRIED UNANIMOUSLY
- 235/2025 CARRUTHERS That Bylaw 16-2025 cited as the "Rural Municipality of Wilton No. 472 – Road Closure Bylaw" having been read three times be adopted.
CARRIED



ADJOURN

236/2025 SAWARIN

That the meeting be adjourned at 11:45 a.m.

CARRIED

Reeve

Chief Administrative Officer